



**WINDSOR-ESSEX COUNTY HEALTH UNIT
PROJECT GOVERNANCE COMMITTEE MEETING
Thursday, September 21, 2017 – 3:30 pm
Windsor-Essex County Health Unit
1005 Ouellette Avenue, Room 1A
Windsor, Ontario**

A G E N D A

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1.0 Welcome	
2.0 Formalities (Notice, Attendance and Quorum check)	
3.0 Agenda Approval	
4.0 Declaration of Conflict of Interest or Inability to Exercise Independent Judgement	
5.0 Approval of Invited Guests	
6.0 Approval of Minutes/Critical Steps/Progress Reports:	
6.1 Project Governance Committee Meeting Minutes, and Committee of the Whole Meeting Minutes – June 2, 2017	1
7.0 Receipt of Minutes/Critical Steps/Progress Reports:	
7.1 Project Management Team Meeting Minutes	9
1. August 3, 2017	
2. July 19, 2017	
3. June 22, 2017	
4. June 21, 2017	
5. June 2, 2017	
8.0 Business Arising	
8.1 Colliers Project Leaders – Update and Status Report (T. Marentette)	21
9.0 New Business:	
9.1 Report of the Minister’s Expert Panel on Public Health	36
9.2 Project Governance Committee – Updated Terms of Reference	64
9.3 Project Management Team – Updated Terms of Reference	72
10.0 Standing Items:	
10.1 Completion of Progress Governance Committee Progress Report and updating Critical Steps, if necessary	82
11.0 Next meeting: TBD	
12.0 Adjournment	