

Windsor-Essex County Board of Health Regular Board Meeting Minutes
February 16, 2017 at 4:00 pm
1005 Ouellette Avenue Room 1A Windsor ON

Board Members Present:

Mr. Gary McNamara, Chair
Mr. Mark Carrick, Treasurer
Mr. Bill Marra
Mr. Gordon Queen
Mr. Ed Sleiman

Dr. Ken Blanchette, Vice-Chair
Mr. Paul Borrelli
Mr. Richard Meloche
Mr. John Scott

Board Member Regrets:

Mr. Joe Bachetti
Dr. Carlin Miller
Mr. Hilary Payne

Ms. Eleanor Groh
Mr. Rob Modestino
Ms. Michelle Watters

Administration Present:

Dr. Gary Kirk, Board Secretary
Ms. Nicole Dupuis
Ms. Theresa Marentette
Ms. Lee Anne Damphouse

Dr. Wajid Ahmed
Ms. Lorie Gregg
Ms. Kristy McBeth

Administration Absent: Dan Sibley

Kristy McBeth, Director of Knowledge Management, introduced Marc Frey, the new Manager of Planning and Strategic Initiatives.

Theresa Marentette, Director of Health Protection, introduced Matthew Roy, Epidemiologist, who will present the Infectious Diseases Report.

1.0 Call to Order

The Chair called the meeting to order at 4:02 p.m.

2.0 Announcements of Conflict of Interest

None declared.

3.0 Agenda Approval

The agenda was approved, and quorum was officially met.

It was moved

That the agenda be approved.

CARRIED

4.0 Approval of Minutes

Regular Board Meeting: January 19, 2017

It was moved

That the Board Meeting minutes of January 19, 2017 be approved.

CARRIED

5.0 Presentations:

5.1) Infectious Diseases Report (Presenter: Matthew Roy, Epidemiologist, Ramsey D'Souza, WECHU, Manager, Epidemiology & Evaluation)

Matthew Roy presented the Infectious Diseases Report and highlighted various diseases that can affect the Windsor-Essex region, as well as Ontario. The full report is available online at www.wechu.org

5.2) 2017 WECHU Operational Plan) (Kristy McBeth, Director of Knowledge Management)

Kristy McBeth presented a condensed version of the 2017 WECHU Operational Plan, which links into the Strategic Plan. The Strategic Plan provides a high level set of goals, where the Operational Plan projects a medium level version of our activities (101 high level key activities in total). These 101 activities are not comprehensive activities, but "big ticket" items that we will be working on in the coming year.

Ontario Public Health Standards are written very generically and comparing WECHU to other health units is challenging. Other health may be able to offer much more comprehensive programs based on funding, when we have limited resources. We will present the quarterly report at the April 20 Board of Health meeting. An Annual Report will show the Board what we have done with those 101 activities in the first quarter of next year. Chair Gary McNamara noted that many other health units do not have either a Strategic or Operational Plan, and that the Windsor-Essex County Health Unit should be commended for their efforts.

It was moved

That the Board accept the WECHU 2017 Operational Plan

CARRIED

6.0 Consent Agenda

Board Member Bill Marra asked a question regarding food premise inspections. Theresa Marentette, Director Health Protection, noted that the total number of food premise inspections for 2016 was 4,621. These included compliance inspections, re- inspections, and complaint-driven inspections.

Board Member Bill Marra asked a question with respect to Comprehensive Workplace Wellness and whether the mental health training program with Spectra Energy was a health unit initiative. Nicole Dupuis, Director of Health Promotion, advised that the program belonged to Spectra Energy, and the health unit helps to support it.

It was moved

That the reports listed on the Consent Agenda as Items 5a) to 5e) be received for information.

CARRIED

7.0 Reports and Questions

None.

8.0 Business Arising

None.

9.0 Media Coverage – Circulated

10.0 Board Correspondence – Circulated

11.0 New Business

11.1 Date of March 2017 Board Meeting (Gary Kirk)

Administration noted that the March 16, 2017 Board meeting would fall during the week of March break. The date has been changed and the board meeting will be held on Thursday, March 23, 2017 at 4:00 pm.

It was moved

That the March Board meeting be held Thursday, March 23, 2017.

CARRIED

12.0 Board of Health Resolutions/Letters (Theresa Marentette)

12.1 Windsor-Essex County Health Unit – Changes to the HPV immunization Program – Recommendation to the Board of Health to endorse correspondence from various Ontario Public Health Units regarding HPV/Immunization Funding. This is an additional vaccine extended to grade 7 male students.

It was moved

That the Board support.

CARRIED

13.0 Committee of the Whole (CLOSED SESSION) in accordance with Section 239 of the Municipal Act

It was moved

That the Board move into Committee of the Whole at 4:49 p.m.

CARRIED

It was moved

That the Board move out of Committee of the Whole at 5:16 p.m.

CARRIED

14.0 Resolutions Resulting from Committee of the Whole Discussion

Administration and the Board of Health discussed key parts of the upcoming transition following Dr. Gary Kirk's resignation as CEO/MOH of the Windsor-Essex County Health Unit. Dr. Kirk's last day with the health unit will be June 6, 2017. Upon Dr. Kirk's departure, Dr. Wajid Ahmed will become Acting Medical Officer of Health and Theresa Marentette will become Acting Chief Executive Officer, effective June 7 2017, respectively. In their roles, they will have a direct reporting line to the Board of Health

and have the ability to bind the Board of Health.

It was moved

That the Board of Health approve the appointment of Dr. Wajid as Acting Medical Officer of Health of the Windsor-Essex County Health Unit, effective June 7, 2017, with a direct reporting line to, and ability to bind, the Windsor-Essex County Board of Health

CARRIED

It was moved

That the Board of Health approve the appointment of Theresa Marentette as Acting Chief Executive Officer of the Windsor-Essex County Health Unit, effective June 7, 2017, with a direct reporting line to, and ability to bind, the Windsor-Essex County Board of Health

CARRIED

15.0 Next Meeting: At the Call of the Chair or: March 23, 2017 @ 4 p.m., Windsor

16.0 Adjournment

The meeting adjourned at 5:19 p.m.

RECORDING SECRETARY:

SUBMITTED BY:

APPROVED BY:

Medical Officer of Health and CEO
Board Secretary

Chairperson