

Windsor-Essex County Board of Health Regular Board Meeting Minutes

January 19, 2017 @ 4:00 p.m.
1005 Ouellette Avenue, Room 1A
Windsor, ON

Board Members Present:

Mr. Gary McNamara, Chair	Mr. Rob Modestino, Treasurer
Ms. Eleanor Groh, Vice-Chair	Mr. Joe Bachetti
Dr. Ken Blanchette	Mr. Paul Borrelli
Mr. Mark Carrick	Mr. Bill Marra
Dr. Carlin Miller	Mr. Hilary Payne
Mr. John Scott	Mr. Ed Sleiman
Ms. Michelle Watters	

Board Member Regrets:

Mr. Richard Meloche

Administration Present:

Dr. Gary Kirk, Board Secretary	Dr. Wajid Ahmed
Ms. Nicole Dupuis	Ms. Lorie Gregg
Ms. Theresa Marentette	Ms. Kristy McBeth
Mr. Dan Sibley	Ms. Lee Anne Damphouse

Theresa Marentette, Director of Health Protection, introduced Philip Wong, a new manager in Health Inspection.

1.0 Call to Order

The Chair called the meeting to order at 4:00 p.m.

2.0 Agenda Approval

The agenda was approved, and quorum was officially met.
It was moved

That the agenda be approved.

CARRIED

3.0 Announcements of Conflict of Interest

None declared.

4.0 Board Elections – Chair, Vice-Chair, Treasurer Nominations for Chair

Gary McNamara relinquished the Chair to begin the election process to the Gary Kirk, Board Secretary. Gary Kirk opened the floor for nominations for the position of Chair noting that Administration had received three (3) written nominations all nominating Gary McNamara.

Eleanor Groh, Rob Modestino, Ed Sleiman, Mark Carrick, Joe Bachetti and Ken Blanchette also nominated Gary McNamara. Gary Kirk asked for further nominations from the floor (three times). Given that there were no further nominations, nominations for the position of Chair were closed. Gary McNamara, having accepted the nomination, was appointed Chair by acclamation.

Nominations for Vice-Chair

Gary Kirk relinquished the Chair to Gary McNamara. The Chair opened the floor for nominations for the position of Vice-Chair noting that Administration had received one (1) written nomination for Michelle Watters, one (1) written nomination for Richard Meloche and one (1) written nomination for Dr. Ken Blanchette. (It was noted that Richard Meloche advised he would respectfully decline if nominated for a role in the Board Executive.) Eleanor Groh, Joe Bachetti, and Gary McNamara nominated Michelle Watters. Rob Modestino and Ed Sleiman nominated Dr. Ken Blanchette. The Chair asked for further nominations from the floor (three times). Given that there were no further nominations, nominations for the position of Vice-Chair were closed. The Chair asked Michelle Watters if she would “stand” as a nominee to which she replied “yes”. The Chair asked Dr. Ken Blanchette if he would “stand” as a nominee, to which he replied “yes”. Given there was more than one nominee, ballots were distributed, collected and counted by the Chair and Secretary.

No of votes cast:	13
Michelle Watters received	5
Dr. Ken Blanchette received	8

Dr. Ken Blanchette was elected Vice-Chair.

The Chair put forth a Motion to destroy the ballots.

CARRIED

Nominations for Treasurer

The Chair opened the floor for nominations for the position of Treasurer noting that Administration had received one (1) written nomination for John Scott and one (1) nomination for Mark Carrick. Eleanor Groh, Rob Modestino, Gord Queen, Joe Bachetti and Gary McNamara nominated Mark Carrick. Ed Sleiman nominated John Scott. The Chair asked for further nominations from the floor (three times). Given that there were no further nominations, nominations for the position of Treasurer were closed. The Chair asked John Scott if he would “stand” as a nominee to which he replied “I respectfully decline”. The Chair asked Mark Carrick if he would “stand” as a nominee to which he replied “yes”. Mark Carrick, having accepted the nomination, was appointed Treasurer by acclamation.

5.0 Approval of Minutes

Regular Board Meeting: December 15, 2016

It was moved

That the Board Meeting minutes of December 15, 2016 be approved.

CARRIED

6.0 Presentations:

6.1) **Topical Issues: Influenza** (Wajid Ahmed, WECHU, Associate MOH)

Dr. Wajid Ahmed presented on Influenza, the strains, how it spreads and noted peak times of the year for outbreaks. Dr. Ahmed discussed how to protect yourself from Influenza by using hand sanitizers, receiving the flu vaccine and by hand-washing. New vaccines are produced each year based on the circulating strain of the virus and, as Influenza can happen at any time during the year, receiving immunization in the middle of the season can still protect you after flu season has passed. Influenza can be more severe, even fatal, for seniors and the elderly causing outbreaks in long-term care facilities, hospitalization, and creating more stress on health care workers.

The Health Unit plays a role in prevention by sending out messaging and reminders for flu vaccines, scheduling vaccination clinics for the community, and distributing the vaccine. The Health Unit works closely with long-term care facilities to monitor and help manage outbreaks and ensure protocols are in place for proper treatment. It was moved

That the Board accept the presentation on Influenza

CARRIED

6.2) **LDCP (Locally Driven Collaborative Projects)** (Nicole Dupuis, Director of Health Promotion)

Nicole Dupuis provided information, highlights, key findings and significant barriers on the LDCP project that the WECHU is currently leading, i.e. *“Assessing Child and Youth Surveillance Gaps for Ontario Public Health Units”*. The goal of this particular project is to determine current practices, identify gaps, and explore novel approaches in regards to the collection, analysis, and reporting of local health status for school-age children and youth (Grades 1 – 12). The project is based on public health led research, and funded through Public Health Ontario.

It was moved

That the Board accepts the presentation on LDCP

CARRIED

7.0 Consent Agenda

It was moved

That the reports listed on the Consent Agenda as Items 7a) to 7d) be received for information.

CARRIED

8.0 Reports and Questions

None.

9.0 Business Arising

None.

10.0 Media Coverage – Circulated

11.0 Board Correspondence – Circulated

12.0 New Business - Financial Controls Checklist (Lorie Gregg)

Lorie Gregg summarized the Financial Controls Checklist, noting that the WECHU is working to increase controls, process efficiencies and potential timely auditing solutions in 2017. It was moved

That the Financial Controls Checklist be received for information.

CARRIED

Administration noted that there will be 2 Board of Health Provincial appointee vacancies in the first half of this year, Eleanor Groh (April 2017) and Rob Modestino (June 2017). Board members are encouraged to recommend appropriate individuals with suitable business experience (legal, health, financial) to either the Board Chair or the MOH/CEO. Any recommendations will be brought forth to JBEC and then to the Public Appointments Secretariat at the Ministry of Health and Long-Term Care. The vetting process with the Secretariat can take up to 16-18 months.

The Chair extended his thanks to both Eleanor Groh and Rob Modestino for their tremendous support and service to the WECHU and the community. Together they served with dedication, passion and integrity to the region and provided over 18 years' experience bringing value, advancements and leadership as outstanding members of the Board of Health.

13.0 Board of Health Resolutions/Letters (Nicole Dupuis, Director of Health Promotion)

13.1 Middlesex London Health Unit Board of Health – Report No. 062 “Opioid Addiction and Overdose” – Recommendation to Support

13.2 North Bay Parry Sound District Health Unit – Board of Health Resolution – “Health Hazards of Gambling” – Recommendation to Receive

13.3 Simcoe Muskoka District Health Unit – Board of Health Recommendation and Letter to the Honourable Dr. Eric Hoskins “**Marijuana Controls Code Bill 178, Smoke-free Ontario Amendment Act, 2016**” – Recommendation to Support

13.4 Northwestern Health Unit, Briefing Note – Association of Municipalities of Ontario (AMO) and Alcohol Policy – Recommendation for Receive

It was moved

That the above be Supported and Received where applicable

CARRIED

14.0 Committee of the Whole (CLOSED SESSION) in accordance with Section 239 of the Municipal Act

It was moved

That the Board move into Committee of the Whole at 5:08 p.m.

CARRIED

It was moved

That the Board move out of Committee of the Whole at 5:10 p.m.

CARRIED

15.0 Next Meeting: At the Call of the Chair or: February 16, 2017 @ 4 p.m., Windsor

16.0 Adjournment

The meeting adjourned at 5:11 p.m.

RECORDING SECRETARY:

SUBMITTED BY:

APPROVED BY:

Medical Officer of Health and CEO
Board Secretary

Chairperson