

# Grade 7 School Vaccine Program: A Communication Guide for School Administrators

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WINDSOR-ESSEX COUNTY  
HEALTH UNIT

**June 2026**

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## Background

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Ontario's Grade 7 vaccine program is delivered through school-based immunization clinics led by local public health units, usually with two clinic rounds during the school year, one in the fall and one in the spring. At the fall visit, students are typically offered the initial Grade 7 vaccines, and public health nurses return in the spring to provide follow-up doses and catch-up students who were absent or missed the first clinic. This allows students to begin and complete the recommended schedule at school, while reducing the need for separate appointments and improving overall vaccine access and completion.

A key part of clinic success is supporting the consent process. Parents or legal guardians of Grade 7 students are asked to complete the school immunization consent form before the clinic date to indicate whether they consent to or decline vaccination at school. They can complete the consent form at [wechu.org/grade7vaccineconsent](https://wechu.org/grade7vaccineconsent).

Schools play an important role in promoting the online consent process by sharing information with families early, and encouraging parents or legal guardians to complete the online consent form in advance, whether they are consenting to or declining vaccination. This helps ensure families are aware of the clinic, have time to review vaccine information, and can submit their decision before the scheduled school visit. This guide offers a range of communication tools to help support the online consent process in the month of June, including sample announcement, voicemail scripts/email template, and social media posts.

## Sample Announcement

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The following is a sample morning announcement for Grade 6 students to remind their parents/guardians to complete the online grade 7 consent form. Feel free to adapt to meet your needs.

Good morning Grade 6 students,

Please remember to remind your parent or guardian to complete your online Grade 7 vaccine consent form before June 30.

This form is important and must be filled out online before the deadline.

If your family has any questions or needs help, please contact the school office.

## Voicemail or E-mail Scripts

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The following communications can be shared with families through email, as a pre-recorded phone message (e.g., Synervoice) for families of grade 6 students, or used as a school or board office on-hold message. Feel free to adapt the script to meet your needs.

Dear Parents/Guardians of Grade 6 Students,

We are writing to remind families that the Windsor-Essex County Health Unit (WECHU) provides three free vaccines to students in Grade 7 through school clinics.

All students need to have a completed consent form, only those who consent to getting the vaccines will be vaccinated at school.

Please complete the consent form online at: [wechu.org/grade7vaccineconsent](http://wechu.org/grade7vaccineconsent)

To support families, the online consent information is available in English, French, Arabic, and Spanish.

If you have any questions or need assistance, please contact the WECHU at 519-258-2146 Ext. 1222.

Thank you for your attention to this important health requirement and for helping us prepare for your child's Grade 7 school year.

## Social Media Posts

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Attention Grade 6 Families!

A reminder to please complete your child's online Grade 7 vaccine consent form by June 30, 2026 at [wechu.org/garde7vaccineconsent](http://wechu.org/garde7vaccineconsent).

The online consent form is available in English, French, Arabic, and Spanish.

If you need help, please contact the WECHU at 519-258-2146 ext. 1222.

Reminder for Parents/Guardians of Grade 6 Students:

The online [Grade 7 vaccine consent form](#) is now available and should be completed by June 30, 2026.

Completing this form now helps students get ready for next year's school immunization clinics.

Forms are available in English, French, Arabic, and Spanish.

For support or questions, please contact the WECHU at 519-258-2146 ext. 1222.

Deadline Reminder!

Grade 6 families: please complete your child's online Grade 7 vaccine consent form by June 30, 2026.

Available in English, French, Arabic, and Spanish

Need help? Contact the WECHU at 519-258-2146 ext. 1222.





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