

PLEASE READ CAREFULLY

Re: Enclosed Suspension Order for March 1, 2024

Dear Parent(s)/Guardian(s):

The enclosed **Suspension Order** requires your attention. This Suspension Order is being issued by the Medical Officer of Health because the Windsor-Essex County Health Unit (WECHU) has not yet received the required immunization information outlined in the Immunization Notice sent to your attention in November 2023. As required by Ontario's **Immunization of Schools Pupils Act (ISPA) R.S.O. 1990**, the WECHU must have a complete record of required vaccines, or a valid exemption on file, for every student attending school in Windsor and Essex County.

- The school/school board does not issue suspension orders and cannot cancel this suspension order.
- The WECHU will withdraw this suspension order and inform the student's school once their file is updated with the missing information.

To avoid your child's school suspension, complete one (1) of the following actions before 6:00 p.m. on Wednesday February 28, 2024:

- ✓ **Report missing immunization information to the WECHU.** If a health care provider has records of these immunizations, you can contact their office and request immunization information be faxed to the WECHU. Otherwise, submit this information to the WECHU via:
 - Secure Online Reporting: immune.wechu.org
 - Fax: 519-258-7288
 - Phone: 519-960-0231 ext. 1222 or 1-800-265-5822 ext. 1222 (toll-free)
 - In Person at one of our WECHU offices - Windsor: 1005 Ouellette Avenue or Leamington 33 Princess Street
- ✓ **Submit a completed immunization exemption form to the WECHU.** This applies to medical exemption forms and notarized statements of conscience or religious exemption forms. Visit www.wechu.org/your-health/immunization/immunization-requirements-school for more information.
- ✓ **Book an appointment** for any required vaccine(s), by contacting:
 - 1) **The student's health care provider.** Ensure records of updated immunization information is submitted to the WECHU.
 - 2) **The WECHU.** Visit www.wechu.org/getimmunized or call 519-960-0231 ext. 1222 to book the student an appointment to attend a *Catch-up Immunization Clinic*. Space is limited.

Call the Healthy Schools Helpline at 519-960-0231 ext. 1222, with any additional questions or concerns, or if you need assistance in a different language. For further information on the Ontario publicly funded immunization schedule and student immunization records, visit www.wechu.org.